

What's new in CashManager 2020

Purchase Orders – new Product Ordering

Purchase Orders now cater for ordering products. When creating or editing Purchase Orders use the 'Product' button to display a list of the products you sell. Selecting a product returns the settings from the Product's 'Supplier Purchase Order Details' section – Product Code, Description, Cost Price and Re-order Quantity.

Note: Before you can use this new feature, you have to contact our Support Team so they can convert your invoicing to our new FastReports feature.

 Editing Supplier Purchase Order

Supplier Sport Equipment Ltd
 Bank account

Date PO No. Date

Total PO Ref

Dissection Lines

Account Purchases - Golf Equipment NEVERLOSE

Qty Price Disc % Total

Details Job

Editing

Account	Product	Details	Amount	GST	Job
270.01		Special Collection W/W Gear	180.00	23.48	
270.01	SUPERCART	Super Golf Cart	1,219.00	159.00	
270.01	NEVERLOSE	Neverlose Golf Balls	3,808.80	496.80	

Customer Products – new 'Supplier Purchase Order Details'

In Add/Edit Products use the 'Supplier Purchase Order Details' section to hold information that is pulled through into Purchase Orders (Re-order level, Re-order Quantity, Purchases Account, Purchase Price). The Default Supplier setting is used when entering Products Received records (see Purchase Orders above).

Default Unit Current Stock on hand

Date price last updated

Supplier Purchase Order Details

Re-order Level Default Supplier

Re-order Quantity Purchase Price (excl GST)

Purchases Account

Bank Account List Report – now shows closing balance as at date

Bank Account List Report can now be generated to show a bank account closing balance as at any date. In the Reports screen choose the Bank Account List report and enter the required date into the 'Show closing balance as at' box.

BANK ACCOUNT LIST



Bank and Branch	Balance as at 31/03/20	Current Balance
Anybank Corporation Anvtown	37,498.69	33,917.99

Club Membership Renewal Statements – new extended print options

Club Membership Renewal Statements can now be printed or emailed individually, by Groups, with or without emails, etc. To activate Club Membership Tracking go to Setup, Options, Customers.

Print Membership Renewals

Specify the membership renewals you wish to print or email.

Print only for members without an email address

Print renewals for members expiring on this date

All Groups Customer Group

Select layout to use

Membership Renewals

Filter/Search Filter Look for Tick All Tick None

Select	Code	Name	Group
<input type="checkbox"/>	OLIBONK	Knarf Olibon	WEBSITE

Customer Invoicing now shows Stock On Hand for all product items

When adding products into Customer invoices there is a new 'On Hand' column that shows the current stock on hand for each product item. To see this column go to Setup, Options, Products and tick Activate Product Management System.

Product Masterfile

Filter/Search Filter all Look for SUPERBAG Sort by Code

Code	Name	Retail	Whole...	Price 3	Price 4	Price 5	GST Ra...	On hand G
SUPERBAG	Super Golf Carry Bag	104.21	62.53	0.00	0.00	0.00	15.00	29 AL

Updating Product Prices can now be done based on Cost Plus a %

In Customers, Update Product prices there is a new tab called 'Cost Plus' where you can set the percentage or fixed amount to be added on to the Cost price and have the results populate the designated selling prices for all selected price lists and groups.

Price Update ✕

This process will apply a price adjustment across all products.
You should perform a back-up before running this process.

Price Plus **Cost Plus**

Change to cost plus

Percentage Fixed amount

Apply to Selected Price Lists

1 Retail	<input type="checkbox"/>	0.00%
2 Wholesale	<input type="checkbox"/>	0.00%
3 Price 3	<input type="checkbox"/>	0.00%
4 Price 4	<input type="checkbox"/>	0.00%
5 Price 5	<input type="checkbox"/>	0.00%

Rounding Policy

Select how you want CashManager to round the calculated prices

No rounding

Apply To Selected Product Groups

From

To

Update recurring invoices with new prices

Delete Inactive Customer, Products and Suppliers - Print List feature

Delete Inactive Customers, Products & Suppliers has a print button so you can print the list of inactive entries before deleting them. The resulting list has a 'Last Date' column which records the last date the customer, product or supplier was invoiced. If the last invoice was prior to 2012 (when significant changes were made to the invoice matching process in CashManager) then the column will be blank.

New Salesperson column in Customer invoicing screen

The new Salesperson column can be seen in the Customer invoicing screen if 'Allocate Salesperson to Invoices' is ticked in Setup, Options, Customers.

Alt Ref	Select	Last emailed	Def Job	Sales Person
	<input checked="" type="checkbox"/>	19/11/20		
	<input type="checkbox"/>	19/11/20		
	<input type="checkbox"/>	11/11/20		
	<input type="checkbox"/>	19/11/20		
	<input type="checkbox"/>	09/11/20		

Sort by:

Total owing:

Total Selected:

New option to Prompt before re-setting invoices

In Setup, Options, Notifications you can tick 'Warn before resetting invoices'. Then if you choose the 'Redo' button when creating a Customer invoice, you will be prompted 'Are you sure you want to restart this invoice'.

Customer Listing report shows Customer Ageing setting

The Customer Listing report now has a column which shows the ageing for each customer e.g S7 means this customers payment terms are 'set number of days' and the number of days is 7. This is used with the new Activity Statement feature where the 'ageing' calculation is based on the individual Customers Payment Terms ie: you can print out the customer list to find out what Aging will be used in the Activity Statement. The new Activity Statement backwards calculates the ageing from the 'To' date - using the individual customers payment terms (not the Default payment terms in Setup Options, Customers – which is used for Statements)

CUSTOMER LISTING CUSTOMERS CASH TO SPORTM

Code	Customer Name	Contact	Ageing	Default Acct	Phone/ Fax/Mobile
CASH	Cash Sales Inc Mailing: My testing sales co		F30	230.01	
CITY	City Putt Putt Centre Mailing: Shop 16 15 Noname Street Anytown Delivery: Shop 16 15 Noname Street Anytown		F30	230	Ph: 9900 0099

Customer Detailed Sales Report – new 1 month option

The Detailed Sales Report can now be generated for 1 month as well as 12 months.

DETAILED CUSTOMER SALES REPORT BY VALUE					
FROM CASH TO SPORTM - MARCH, 2020					
All Salespeople					
Code	Name	Price	Unit of Measure	Total Qty	Total Value
CITY	City Putt Putt Centre				
FREIGHT	Delivery	15.63		1	15.00
NEVERLOSE	Neverlose Golf Balls	31.78	Dozen	66	2,013.00
SUPERBAG	Super Golf Carry Bag	62.53	Each	7	420.00
SUPERCART	Super Golf Cart	833.71	Each	0	0.00
SUPERDRIVE	Super Golf Driver	333.49	Each	6	1,920.00
City Putt Putt Centre Total				80	4,368.00

Customer Quotes – new status' Open, Accepted and Rejected

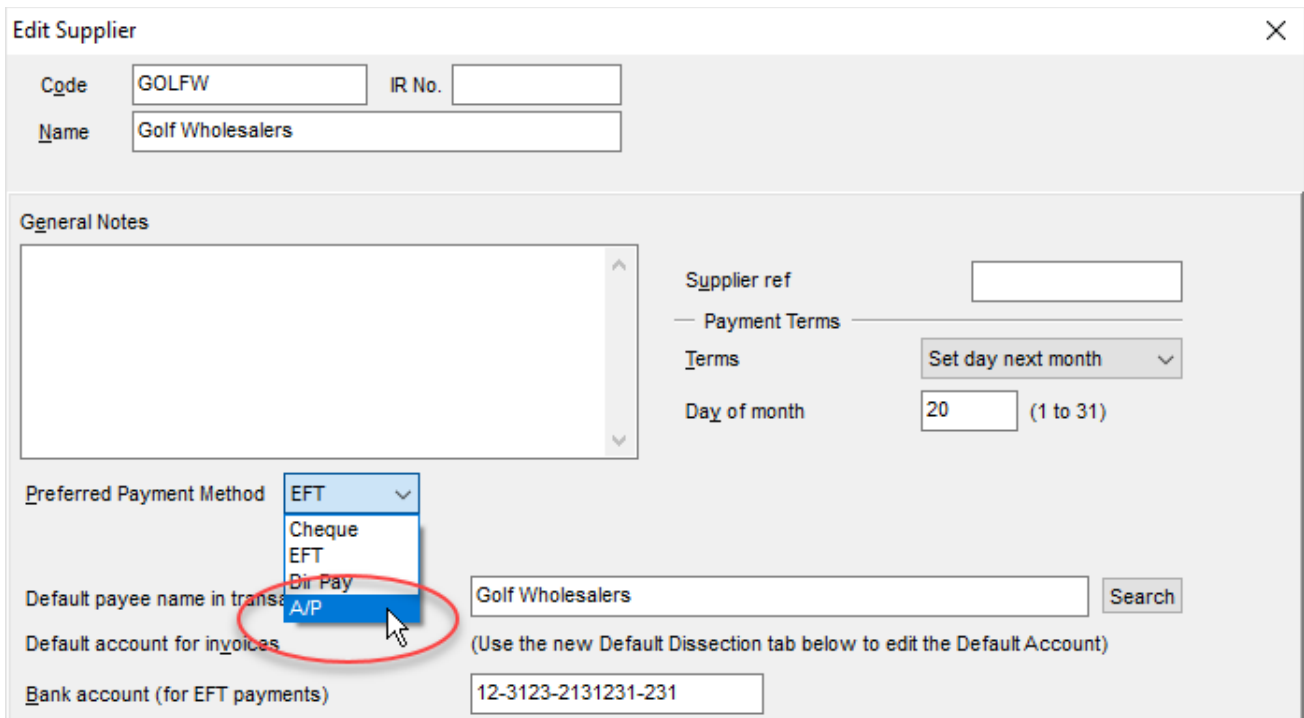
Customer quotes now have a status setting so that you can see if they are Open, Accepted or Rejected and print reports for each of these status'. To change the status right click on the quote and choose 'Set Status'. You can view the items with each status in the Quotes screen by changing the 'Display' list box to Open, Accepted, Rejected or Show All. The Display drop down box is beneath the 'Show ' drop down box at the top left of the screen.

Customer Quote Status will now show in the Customer Transaction List for quotes. There is a choice of Open, Accepted, Rejected or Show All.

Code	Name	Ref	Date	Amount	Details	Alt Re
OLIBONK	Knarf Olibon	900001	21/01/20	2,160.00		

Suppliers Payments Wizard – new Automatic Payment setting

The new Automatic Payment (A/P) setting has been introduced for Supplier invoices that are paid by Automatic Payment and should not be selected when using the Supplier Pay Wizard. This option is set for each Supplier in Add/Edit Suppliers, Other tab, 'Preferred Payment method.' When selecting invoices to be paid in the Supplier Invoicing screen, using the right mouse button and choose the new option called 'Select all Due (excludes A/P and Cheque Pay Methods).

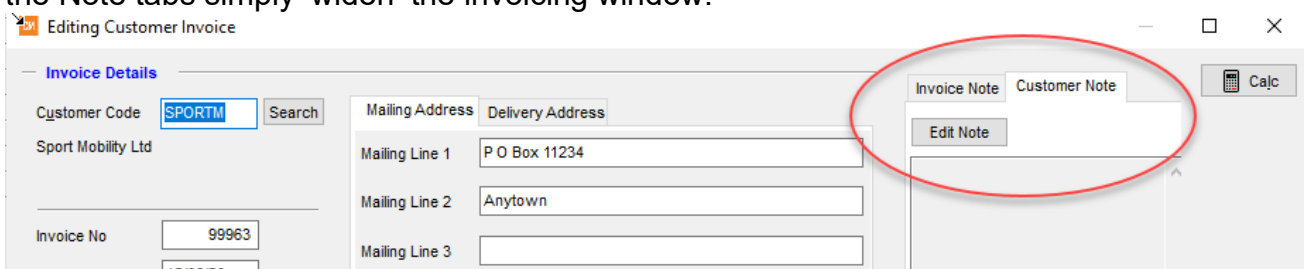


The screenshot shows the 'Edit Supplier' window with the following details:

- Code:** GOLFW
- IR No.:** [Empty]
- Name:** Golf Wholesalers
- General Notes:** [Empty text area]
- Supplier ref:** [Empty]
- Payment Terms:** Set day next month
- Terms:** Set day next month
- Day of month:** 20 (1 to 31)
- Preferred Payment Method:** EFT (dropdown menu is open, showing options: Cheque, EFT, Dir Pay, A/P. A/P is highlighted and circled in red).
- Default payee name in transit:** Golf Wholesalers
- Default account for invoices:** [Empty]
- Bank account (for EFT payments):** 12-3123-2131231-231

Customer & Suppliers Notes can now be edited from within Invoices

When creating or editing Customer/Supplier invoices you can now choose the 'Customer/Supplier Note' tab and choose the 'Edit Note' button to make changes. To view the Note tabs simply 'widen' the invoicing window.




The screenshot shows the 'Editing Customer Invoice' window with the following details:

- Customer Code:** SPORTM
- Customer Name:** Sport Mobility Ltd
- Invoice No:** 99963
- Mailing Address:** P O Box 11234, Anytown
- Delivery Address:** [Empty]
- Note Tabs:** Invoice Note, Customer Note (Customer Note is selected and circled in red).
- Edit Note Button:** [Highlighted and circled in red]

Suppliers Invoices now display the Supplier's bank account number

The Add/Edit Supplier invoice screen now displays the Suppliers Bank account number if it has been loaded into the supplier record.

 Editing Supplier Invoice

Supplier	GOLFW	Search	Golf Wholesalers	Supplier Note			
			Bank account	12-3123-2131231-231			
Date	02/12/19	Ref. No.	7	Due	18/01/20	Hold	<input type="checkbox"/>
Total	8,437.50	Inv No	4461	Inv Ref		Search	

Business Partners – additional features and new tab in Setup, Options

CashManager recognises if the CashManager Licence in use is owned by a Business Partners and if so activates the 'Move/Split' button in the Transactions, Browse and Edit screen. The 'Move/Split' button allows the Business partner to move all transactions within a given date range to a different chart of account code or to split transactions by percentage to a different chart of account code transaction.

There is also a new Business Partners Tab in Setup, Options where additional Business Partner options are available such as 'Do not do backups prior to upgrading companies to newer CashManager versions' and 'Add client email to destination email list'.