

**Accomplish Business Partner Programme Options for BookKeepers**

1. **Accredited Bookkeeper:**
   * **Definition: Accountant or Bookkeeper working as a Bookkeeper who has gone through the Accreditation process.**
2. **Accomplish Accredited Bookkeeper Business Partner Programme Description**

**Requirements to become an Accomplish Accredited Bookkeeper**

* $1,000 incl. GST for the first year, $500 incl. GST per annum thereafter per person to be accredited.
* Pass of Accreditation Examination

**As an Accomplish Accredited Bookkeeper you will receive:**

* CashManager Standard with Invoicing for in-house use (comes with 3 company entities – more can be added with a one-time cost of $50 per entity)
* Access to our support and client services teams via our special Priority Hotline
* Marketing collateral at no additional cost
* Accredited Logo to use on marketing material (Prior Approval to be given by Accomplish Pty Ltd)
* Training to be completed at least once every twelve months and latest features highlighted within this training.
* At least one member of staff to complete the accreditation examination completed and a pass gained every 12 months
* Discounted pricing
* Credit for all purchases. Please refer to terms and conditions on application form for details on terms of credit.
* Access to 'Accredited Business Partner Only' area of the website, providing access to on-line ordering, CashManager Knowledgebase and various downloads
* Regular Newsletter